



## Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

455 Golden Gate Avenue • San Francisco, California 94102-3688  
Telephone 415-865-4200 • Fax 415-865-4205 • TDD 415-865-4272

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# MEMORANDUM

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Date

March 27, 2009

Action Requested

Submit nomination information by  
requested deadline.

To

Justices of the Courts of Appeal  
Judges, Commissioners, and Referees of the  
Superior Courts  
Executive Officers of the Superior Courts  
Clerk/Administrators of the Courts of Appeal  
Judicial Council Members  
Judicial Council Advisory Committee and  
Task Force Members  
Specialty Bar Associations  
Law-Related Community Organizations  
Interested Others

Deadline

**May 1, 2009**

Contact

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From

Kenneth L. Kann, Director  
Executive Office Programs Division

Subject

2009 Judicial Council Nominations

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The Executive and Planning Committee of the California Judicial Council is soliciting nominations to fill vacancies on the Judicial Council.

The Judicial Council is the policymaking body of the California courts. Under the leadership of the Chief Justice and in accordance with the California Constitution, the council establishes policies and sets priorities for the judicial branch of government. It is responsible for ensuring the consistent, independent, impartial, and accessible administration of justice on behalf of the public and the court system as a whole.

The *Strategic Plan for California's Judicial Branch, 2006—2012, Justice in Focus*, Goal 1 focuses on access, fairness and diversity in the courts. "The makeup of California's judicial branch will reflect the diversity of the state's residents." The Judicial Council continues to promote broad diversity among the membership of the Judicial Council and its advisory groups in order to ensure diverse perspectives and an inclusive environment. (Goal 1, Policy 8.)

## Judicial Council Vacancies

Nominations are sought to fill three voting positions for superior court judges and two non-voting positions for court administrators.

### *Council membership and responsibilities*

The Chief Justice appoints council members to these positions as prescribed in the California Constitution and California Rules of Court. Prior service on Judicial Council advisory committees and task forces is desirable.<sup>1</sup> A description of the council's mission, guiding principles, membership, and terms of service appears in the California Rules of Court (Title Ten, Judicial Administration Rules), rules 10.1 through 10.15. Additional information about the function and membership of the council can be found in article VI, Section 6 of the California Constitution.

### *Members' terms and time commitment*

Voting members and most advisory members of the Judicial Council serve for three years.

Members attend approximately 6 one- to three-day council meetings per year. Each member is also appointed to an internal committee of the council, which requires participation in an additional 10 to 20 committee meetings per year (in person or by phone). Current members estimate that, in addition to attending meetings, they spend 3 to 4 days per month on council-related tasks.

## How to Apply

Complete and return a nomination form (attached), and the nominee's biography or curriculum vitae of no longer than two pages, by **May 1, 2009** to:

Administrative Office of the Courts  
Office of the Secretariat  
455 Golden Gate Avenue  
San Francisco, California 94102-3688  
Attn: Maria Kwan  
Fax: 415-865-4332

Alternatively, the nomination forms can be completed online or downloaded from the California Courts Web site at [www.courtinfo.ca.gov/courtadmin/jc/nomform.htm](http://www.courtinfo.ca.gov/courtadmin/jc/nomform.htm).

Before nominating someone, please ensure that your nominee is interested in a position and is available to serve if selected. Self-nominations are encouraged. Nomination materials for the California Judicial Council's advisory committees will be distributed by mid-April, with a deadline of June 30, 2009.

We very much appreciate your contribution to this important process. If you have any questions, please contact the Office of the Secretariat at 415-865-7640.

KLK/NES/RKC

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<sup>1</sup>This year, an additional vacancy for a member of the State Bar will be selected by the State Bar of California Board of Governors.